ON-LINE REGISTRATION PROCESS INSTRUCTIONS

* Step 1:
  + Go to [www.catoosa.k12.ga.us](http://www.catoosa.k12.ga.us)/lfo
* Step 2:
  + Click on “To register for classes, click [here](https://campus.catoosa.k12.ga.us/campus/portal/catoosa.jsp)!” (it is at the top of our home page)
* Step 3:
  + Username: lunch number (unless you have changed it)
* Step 4:
  + Password: first initial, last initial, mmddyyyy (unless you have changed it)
* Step 5:
  + Click on “course registration” (it’s on the left side of the page)
* Step 6:
  + The core classes that have been scheduled for you will appear under “required courses”
  + If you want to change any of those core classes, you will mark that on your registration sheet. Please do not try to add those classes on-line
* Step 7:
  + You will choose your electives, plus 3 alternate electives (search by the registration number)
  + The courses you choose will appear under the “requested courses” heading